

Visitor Information

Welcome to Reach



Kelly Andrews

Operational DSL / Senior
Youth Worker
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Rich Harris

DDSL / Duty Lead /
Senior Youth Worker
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At Reach we are committed to the safety and happiness of all our students. We hope this document will provide you with some useful information during your time with us.

Everyone who visits us, has a duty to safeguard and promote the welfare of the students and young people.

If you have a concern, please talk to our Operational Designated Safeguarding Lead who is Kelly Andrews or if she is unavailable one of our Deputy Designated Safeguarding leads. Please see below for their contact information and photos.

All our staff are required to have an enhanced DBS check (Disclosure and barring service check). This helps us make safer recruitment decisions and prevents unsuitable people from working with vulnerable people, including children.

The director will let you know whether you are required to have a DBS check.

Visitors

All visitors are expected to act appropriately whilst on site and comply with Health & Safety requirements of Reach. Visitors must.

- Digitally sign in via our system which is in the front office.



Nick MacBean

DDSL / Senior Youth Worker
07944 751626
nick@reachyouth.co.uk



Harry Serle

DDSL / Senior Youth Worker
07508 967088
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Kirsten Lacey

DDSL / New Allocations
Lead / Senior Youth Worker
07927022968
kirsten@reachyouth.co.uk



Steve Isaacs

DDSL / Service Lead
07588 290478
steve.isaacs@reachyouth.co.uk

- Wear a printed visitors badge and lanyard which must always be visible and returned upon leaving.
- You will be accompanied while you are on the premises, unless we authorise
- You to enter the premises unaccompanied.
- Ensure your car is left in an approved parking space and not obstructing any fire routes, public access and other vehicles.

Please report any accident, incident or dangerous occurrence to your host immediately. All our staff are first aid trained, and the first aid boxes are in the front office and kitchen.

Please do not take any photos whilst on site.

Fire Action Plan

In the event of a fire, raise the alarm by activating the nearest call point.

Leave the building by the nearest available exit.

Proceed to the emergency assembly point which is outside the Pavillion building next door.

Do not re-enter the building until the alarm is silenced and you are authorised to by a fire marshal.

Other important information

Smoking is strictly prohibited in all areas of Reach; this includes inside and outside the building.

In the event of an emergency lockdown please follow staff instructions.